**School Based Planning Team Meeting**

**Agenda/Minutes**

 May 11, 2015

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| **Time** | **Topic** | **Lead** | **Discussion Notes/Action Item** |
|  | **Celebration** | All | Great artwork posted on the second floor bridge2nd grade chickens have hatched9 students 7-8th grade in the all city performanceLOTE 7th grade did cooking for Cinco de Mayo |
|  | **Overall school programing**  | Dee | Meeting held with Dee 5/11/15 with various CO staff to discuss space for next year: Director of operations- Mike SchmidtExecutive director of plant operations-Tom KasaDirector of student placement-Barb GoldammerSchool Chief- Amy SchiaviRegistrar-David Orstanski Conclusion:* Some 7-8 teachers will have to share classrooms
* Some primary electives will push into classrooms
* No Space to use in Early College
* SWAN not good site for classroom space as we are down an SSO
* Plan is temporary/ CO will look at permanent solution to shared building site as it was determined the grow out cannot continue with current space constraints

Could we have an extra period (staff would need to vote) in order to give students an advisor to develop a relationship and be a home/school point personWe used to have a homebase but district master schedule has made this difficultBell schedule already created so difficult to change class times to add a quick homebase at the beginning of the day/ school day will begin 5 minutes early next year 7:45 AM per district decision |
|  | **Day of Caring** | Dee | June 5, 2015RCSD Flower City Kids go to Charlotte beach to plant flowers. Some commencement students will go with our primary kids to help chaperone7-8 travel as they normally do and will complete projects in each classElementary will have special projectsPossible school climate survey during Day of Caring can be conducted with students |
|  | **State Visit** | Dee  |  June 9-11, 2015Julie been collecting work for the state visit Phone conference tomorrow to find out more information about visit Will look at last years’ SCEP to see if we are meeting our goals. For example those to do with teachers using student work and test scores to develop lessons Odd time to come into classrooms because of SLO testing and end of year assessments |
|  | **SCEP update** | Teachers | No planning template for goals so far; Dee will contact COAlexander brought in an example survey that she used to survey parents on school climate at school 7Should a student government be created to help with student input for climate and have a student on sbptFour to six question survey can be done through a robo call end of call state, “more in depth survey can be found at survey monkey”. Any survey needs to go through office of evaluation and testing |
|  | **Guest: Ms. Alexander** |  | Looking into an MOU with the following for next year: Junior AchievementTherapy Dog – tail wagging tutorsWillow Domestic Violence Center Possible climate survey proposed for parent/students/teachers |
| **Next Meeting – June 9th**  |  |
| **Time** | **Topics** | **Person Responsible** |  |
|  | Follow up on the above |  |  |
|  | Parents on SBPT |  |  |
|  | Staff and parent vacancies on SBPT |  |  |

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| **Present** | **Member** | **Position** |  | **Present** | **Member** | **Position** |
| x | Michael Brundage  | Teacher |  | x | Deasure Matthew  | Admin |
| x | Robin Lavergne | Teacher |  | Ab | Julie Roselli | Admin |
| Ab | Nancy Gossin  | Teacher |  | Ab | David Dorsey | Admin |
| x | Tammie Lezeska | Teacher |  | x | Jeff Sciortino  | Parent  |
| x | Amanda Purver | Teacher |  |  |  |  |